



Efficiency and Performance Sub (Finance) Committee

Date: MONDAY, 5 NOVEMBER 2018
Time: 11.00 am
Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Jeremy Mayhew (Chairman)
Deputy Jamie Ingham Clark (Deputy Chairman)
Randall Anderson
Alderman Robert Howard
Paul Martinelli
Hugh Morris
Ian Seaton
Deputy Philip Woodhouse

Also in attendance:

Jeremy Simons (representing Port Health & Environmental Services
Committee)
Deputy Tom Sleigh (representing Barbican Centre Board)

Enquiries: John Cater
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Lunch will be served in the Guildhall Club at 1pm
N.B. Part of this meeting could be the subject of audio video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on 11 September 2018.
For Decision
(Pages 1 - 4)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 5 - 6)
5. **WORK PROGRAMME FOR FUTURE MEETINGS**
Report of the Town Clerk.
For Information
(Pages 7 - 8)
6. **INCENTIVISING EFFICIENT DEMAND MANAGEMENT - LEGAL SERVICES CHARGING**
Report of the Chamberlain
For Decision
(Pages 9 - 14)
7. **CORPORATE PERFORMANCE AND BUSINESS PLANNING UPDATE**
Report of the Town Clerk
For Information
(Pages 15 - 18)
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
10. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
For Decision

Part 2 - Non-Public Agenda

11. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 11 September 2018.
For Decision
(Pages 19 - 26)
12. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 27 - 28)
13. **DEPARTMENTAL MONITORING**
For Information
 - a) Department of Markets and Consumer Protection (Pages 29 - 40)
Report of the Director of Markets and Consumer Protection
 - b) The Barbican Centre (Pages 41 - 52)
Report of the Managing Director of the Barbican Centre
14. **OPERATIONAL PROPERTY REVIEW - PROGRESS REPORT**
Joint Report of the Chamberlain and the City Surveyor
For Information
(Pages 53 - 66)
15. **SERVICE BASED REVIEW UPDATE REPORT**
Report of the Chamberlain
For Information
(Pages 67 - 72)
16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**